

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
May 26, 2022

Acronyms for Butte County Association of Governments

ACRONYM	MEANING
AB	Assembly Bill
ACOE	Army Corps of Engineers
AFR	Accident Frequency Ratio
APS	Alternative Planning Strategy
AQMD	Air Quality Management District
ARB	Air Resource Board
AVL	Automatic Vehicle Location
BCAG	Butte County Association of Governments
CALCOG	California Association Council of Governments
CARB	California Air Resource Board
CEQA	California Environmental Quality Act
CMAQ	Congestion Mitigation & Air Quality
CON	Construction
CTC	California Transportation Commission
CTIPS	California Transportation Improvement Program System
DFG	California Department of Fish and Game
DOT	Department of Transportation
EIR	Environmental Impact Report
EMFAC	Emissions Factors
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
FY	Fiscal Year
GARVEE	Grant Anticipation Revenue Vehicle Program
GhG	Greenhouse Gas Emissions
GIC	Geographical Information Center
GIS	Geographic Information Systems
GPS	Global Positional Satellite
HCP	Habitat Conservation Plan
IIP	Interregional Improvement Program
IPG	Intermodal Planning Group
ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
JPA	Joint Powers Agreement
LAFCO	Local Agency Formation Commission
LTF	Local Transportation Fund
MPO	Metropolitan Planning Organization
NAAQS	National Air Quality Standards
NCCP	Natural Community Conservation Plan
NEPA	National Environmental Policy Act
NMFS	National Marine Fisheries Service (Also NOAA Fisheries)

ACRONYM	MEANING
NOAA	National Oceanic and Atmospheric Administration Fisheries (Also NMFS)
OWP	Overall Work Program
PA&ED	Project Approval & Environmental Document
PDT	Project Development Team
PEER	Permit Engineering Evaluation Report
PL	Federal Planning Funds
PPH	Passengers Per Revenue Hour
PLH	Public Lands Highway
PPM	Planning Programming & Monitoring
PPNO	Project Programming Number
PS&E	Plans, Specifications & Estimates
PSR	Project Study Report
PTMISEA	Public Transportation Modernization Improvement and Service Enhancement Account
PUC	Public Utilities Code
R/W	Right of Way
RFP	Request for Proposals
RHNA	Regional Housing Needs Allocation
RHNP	Regional Housing Needs Plan
RIP	Regional Improvement Program
RTAC	Regional Target Advisory Committee
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agency
SACOG	Sacramento Area Council of Governments
SAFETEA-LU	Safe Accountable Flexible Efficient Transportation Equity Act: A Legacy for Users
SCEA	Sustainable Community Environmental Assessment
SCS	Sustainable Community Strategy
SDP	Strategic Deployment Plan
SHOPP	State Highway Operation Protection Program
SSTAC	Social Services Transportation Advisory Council
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAC	Transportation Advisory Committee
TAOC	Transit Administrative Oversight Committee
TCRP	Transportation Congestion Relief Program
TDA	Transportation Development Act
TE	Transportation Enhancements
TIP	Transportation Improvement Program
TPP	Transit Priority Project
TSGP	Transit Security Grant Program
USACE	United States Army Corps of Engineers
USFWS	United States Fish and Wildlife Service
UTN	Unmet Transit Needs
WE	Work Element



BCAG Board of Directors Meeting

May 26, 2022
9:00 a.m.



BCAG Board Room

326 Huss Drive, Suite 100
Chico, CA 95928

[BCAG BOARD MEETING LIVE](#)

This meeting of the BCAG Board of Directors will also be available via Zoom through the following Zoom link:

Zoom Meeting ID: 867 0148 3543 Password: 654204

To join the meeting by phone: +1 669 900 6833

Members of the public may attend the meeting in person or via Zoom, public comments may also be sent to: board@bcag.org

1. Pledge of Allegiance
2. Roll Call

CONSENT AGENDA

3. Approval of Minutes from the April 28, 2022, BCAG Board of Directors Meeting (Attachment) – **Ashley**
4. Approval of 2021/22 Final Transportation Development Act (TDA) Claims (Attachment) – **Julie**
5. Approval of 2022/23 Findings of Apportionment for the Transportation Development Act (TDA) Funds (Attachment) – **Julie**
6. Approval of Capital Reserve Funds to Purchase Maintenance Vehicle for Butte Regional Transit & BCAG (Attachment) – **Andy**
7. Approval of Amendment #6 to the 2021 Federal Transportation Improvement Program (FTIP) (Attachment) - **Ivan**

ITEMS REMOVED FROM CONSENT AGENDA – *If Any*

ITEMS FOR ACTION

8. Approval of the 2022/23 Unmet Transit Needs assessment & Findings (Attachment) – **Victoria**
9. Approval of Revisions to Butte Regional Transit Advertising Policy and Agreement Amendment with Lamar Transit LLC (Attachment) – **Andy**

10. Executive Director Requests to Extend Employment Agreement to January 31, 2024– **Jon**

ITEMS FOR INFORMATION

11. Social Services Transportation Advisory Council (SSTAC) Recruitment of Members for FY 2022/23 (Attachment) - **Victoria**

ITEMS FROM THE FLOOR

12. Members of the public may present items to the BCAG Board of Directors, but no action will be taken other than placement on a future agenda.

ADJOURNMENT

14. The next meeting of the BCAG Board of Directors has been scheduled for Thursday June 23, 2022, **at the BCAG Board Room & via Zoom.**

*Copies of staff reports or other written documentation relating to items of the business referred to on the agenda are on file at the office of the Butte County Association of Governments (BCAG).
Persons with questions concerning agenda items may call BCAG at (530) 809-4616.*

Any handouts presented by speakers are to be distributed to the Board by the Clerk of the Board.

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #3

**DRAFT MEETING MINUTES
OF THE BUTTE COUNTY
ASSOCIATION OF GOVERNMENTS
April 28, 2022**

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG's office located at 326 Huss Drive, Suite 150, Chico, CA.

Board Member Jones called the meeting to order at 9:00 a.m. at the BCAG Board Room, 326 Huss Drive, Suite 100, Chico, CA.

MEMBERS PRESENT IN PERSON

Jody Jones	Councilmember	Town of Paradise
Tod Kimmelshue	Supervisor	District 4
J Angel Calderon	Councilmember	City of Gridley
Chuck Nuchols	Councilmember	City of Biggs
Tami Ritter	Supervisor	District 3
Doug Teeter	Supervisor	District 5
Bill Connelly	Supervisor	District 1

MEMBERS PRESENT REMOTELY

Debra Lucero	Supervisor	District 2
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MEMBERS ABSENT

Kasey Reynolds	Vice Mayor	City of Chico
Chuck Reynolds	Mayor	City of Oroville

STAFF PRESENT

Jon Clark	Executive Director
Andy Newsum	Deputy Director
Sara Cain	Associate Senior Planner
Cheryl Massae	Human Resources Manager
Ivan Garcia	Programming Specialist
Victoria Proctor	Assistant Planner
Ashley Carriere	Administrative Assistant
Amy White	Assistant Planner
Julie Quinn	Chief Financial Officer

OTHERS PRESENT

Lance Atencio, Transdev
Bill LaGrone, City of Oroville

BCAG Board of Directors Meeting – Item #3

May 26, 2022

Page 2

- 1. Pledge of Allegiance**
- 2. Roll Call**

CONSENT AGENDA

- 3. Approval of Minutes from the March 24, 2022 BCAG Board of Directors Meeting**
- 4. Approval of Resolution 2021/22-15 Authorizing Federal Funding Under Federal Transit Administration (FTA) Section 5311 (49 U.S.C. Section 5311) with the California Department of Transportation for the FY 2021 5311 Program**
- 5. Approval of Amendment #4 to the BCAG 2021/22 Overall Work Program & Budget**
- 6. Approval of the BCAG/BRT Title VI Program**

On motion by Board Member Kimmelshue and seconded by Board Member Ritter, the Consent Agenda was unanimously approved.

ITEMS FOR ACTION

7: Approval of BCAG 2022/23 Overall Work Program & Budget

Staff presented the Board with the 2022/23 Overall Work Program & Budget (OWP) for approval. Staff detailed the twenty-four work elements, as well as the staffing needs for the upcoming fiscal year, in the OWP as well. The budget includes work items for the Paradise Transit Center and the North Valley Passenger Rail Strategic Plan. This budget is expected to be approximately \$6.3 million.

On motion by Board Member Connelly and seconded by Board Member Ritter, the approval of BCAG 2022/23 OWP was unanimously approved

8: Approval of FY 2022/23 Butte Regional Transit Service Plan & Budget

Staff presented the draft 2022/23 Butte Regional Transit Service Plan & Budget to the Board for review. The budget shows an increase of 4% overall from the previous year, which includes an hourly rate increase from the transit contractor of 3.2%. The budget does include the cost of four electric buses, and increased fuel costs. Staff also detailed where the funding is coming from and expected fare box recovery rate.

On Motion by Board Member Ritter and seconded by Board Member Nuchols, the approval of FY 2022/23 Butte Regional Transit Service Plan & Budget was unanimously approved

9: Approval of Public Participation Plan

Staff informed the Board that there is a required update to the Public Participation Plan (PPP) prior to the development of the 2024 Regional Transportation Plan/ Sustainability Communities Strategy (RTP/SCS). Staff detailed that this update involves small language changes and adding Zoom workshops and meetings under the acceptable form of public outreach. This update was noticed in newspapers, on B-Line buses, and staff also participated in several in-person events to raise awareness and get feedback from the general public.

On Motion by Board Member Ritter and seconded by Board Member Kimmelshue, the approval of PPP was unanimously approved.

ITEMS FOR INFORMATION

10: Butte Regional Transit B-Line 2021/22 3rd Quarter Report

Staff provides regular updates on the operation of Butte Regional Transit (the B-Line) for the Board. Staff presented the quarterly report for the third quarter of Fiscal Year 2021/22, which covers January-March 2022.

There was general discussion between staff and the Board regarding the current state of B-Line and farebox recovery.

This item was presented for information purposes.

This item was presented for information. Staff will bring the draft FTIP document to the June 2022 Board meeting for adoption at the July or August 2022 Board meeting.

ITEMS FROM THE FLOOR

11: Members of the public may present items to the BCAG Board of Directors, but no action will be taken other than placement on a future agenda.

ADJOURNMENT

With no further items to discuss, the BCAG Board meeting adjourned at 9:27 AM.

Attest:

Jon Clark, Executive Director

Ashley Carriere, Board Clerk

Butte County Association of Governments

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #4



BCAG BOARD OF DIRECTORS

Item #4 Consent

May 26, 2022

APPROVAL OF THE FINAL 2021/22 TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIMS

PREPARED BY: Julie Quinn, Chief Fiscal Officer

ISSUE: The Transportation Development Act (TDA) requires that the BCAG Board of Directors approves by resolution all claims filed by the cities, town, county, BRT and BCAG for the allocation of TDA funds.

DISCUSSION: The 2021/22 TDA claims reflect the 2021/22 apportionments as approved in June of 2021. Final claims are adjusted for the June 30, 2021 TDA audit results as well as any adjustments to budgeted use of funds. The jurisdictions must file an expenditure plan to claim those funds and identify their planned expenditures in accordance with TDA regulations.

State Transit Assistance (STA) provides funding solely for public transportation services while Local Transportation Fund (LTF) allocation priorities are as follows:

1. TDA Administration
2. Planning and Programming
3. Pedestrian and Bicycle projects
4. Transit and Rail services
5. Other transportation purposes including additional transit, bicycle and streets and roads. These claims may only be apportioned when all other uses of the funds have been exhausted.

Each of the attached Expenditure Plans identifies the code under which funds are claimed. The related resolution identifies LTF and STA allocation by jurisdiction and allows for flexibility should minor adjustments be necessary. Staff has reviewed the attached claims and found them to be in accordance with the TDA guidelines and within the apportionments approved by this Board.

BCAG Board of Directors Item #4
May 26, 2022
Page 2

The following is a summary of the Butte County TDA Allocation included in the Resolution:

	20/21	21/22	21/22	21/22
LTF Claimant	Prior Unclaimed	Apportionment	Claimed	Unclaimed
BCAG	\$ -	\$ 650,000	\$ 650,000	\$ -
County Auditor-Controller	-	18,000	18,000	-
Butte Regional Transit	-	4,262,542	4,262,542	-
Butte County	271,135	1,612,249	1,883,384	-
City of Biggs	-	46,864	46,864	-
City of Chico	-	3,025,374	2,748,765	276,609
City of Gridley	-	166,316	166,316	-
City of Oroville	-	484,728	484,728	-
Town of Paradise	795,540	164,063	240,000	719,603
LTF Totals	\$ 1,066,675	\$ 10,430,136	\$ 10,500,599	\$ 996,212
STA Claimant	Prior Unclaimed	Apportionment	Claimed	Unclaimed
Butte Regional Transit	\$ -	\$ 1,444,173	\$ 1,444,173	\$ -
City of Gridley- Flyer	-	86,000	86,000	-
STA Totals	\$ -	\$ 1,530,173	\$ 1,530,173	\$ -

STAFF RECOMMENDATION: Staff requests the Board adopt Resolution 2021/22-19 to approve the Final TDA Claims for fiscal year 2021/22.

Key staff: Julie Quinn, BCAG Chief Fiscal Officer
Iván García, Transportation Programming Specialist
Jon Clark, Executive Director

**RESOLUTION OF THE FINAL ALLOCATION OF TRANSPORTATION
DEVELOPMENT ACT (TDA) FUNDS TO THE BUTTE COUNTY JURISDICTIONS
FOR FISCAL YEAR 2021/22**

WHEREAS, the Butte County Association of Governments has been designated by the Secretary of the State of California, Business and Transportation Agency, as the Regional Transportation Planning Agency (RTPA) for Butte County, pursuant to the provisions of the Transportation Development Act of 1971, as amended; and

WHEREAS, it is the responsibility of the Butte County Association of Governments, under the provision of the Transportation Development Act, to review transportation claims and make allocations of funds from the Local Transportation Fund and the State Transit Assistance fund based on the claims; and

WHEREAS, the Auditor of Butte County is required to pay monies in the fund to the claimants pursuant to allocation instructions received from the Butte County Association of Governments; and

WHEREAS, the Butte County Association of Governments has reviewed the claims for Transportation Development Act funds and has made the following findings and allocations:

1. The claimants proposed expenditures are in conformity with the Regional Transportation Plan.
2. The level of passenger fares and charges is sufficient to enable the operator or transit service claimant to meet the fare revenue requirements of Public Utilities Code Sections 99268.2, 99268.3, 99268.5, and 99268.9, as they may be applicable to the claimant *and as amended for Covid-19 regulatory changes*.
3. The claimant is making full use of federal funds available under the Federal Transit Act, as amended.
4. The claimant has prepared and submitted the Local Transportation Fund (LTF) and State Transit Assistance (STA) Fund Annual Project and Expenditure Plan.
5. The sum of the claimant's allocation from the State Transit Assistance Fund and the Local Transportation Fund does not exceed the amount the claimant is eligible to receive during the fiscal year.
6. Priority consideration has been given to claims to offset reductions in federal operating assistance and the unanticipated increase in the cost of fuel, to enhance existing public transportation services, and to meet high priority regional, countywide, or area wide public transportation needs.
7. The regional entity may allocate funds to an operator for the purposes specified in Section 6730 of the California Code of Regulations only if, in the resolution allocating the funds, it also finds the following:

- a) The operator has made a reasonable effort to implement the productivity improvements recommended pursuant to Public Utilities Code Section 99244. This finding shall make specific reference to the improvements recommended and to the efforts made by the operator to implement them.
- b) For an allocation made to an operator for its operating costs, that the operator is not precluded by any contract entered into on or after June 28, 1979, from employment of part time drivers or from contracting with common carriers of persons operating under a franchise or license.
- c) A certification by the Department of the California Highway Patrol verifying that the operator is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251. The certification shall have been completed within the last 13 months, prior to filing claims.
- d) The operator is in compliance with the eligibility requirements of Public Utilities Code Section 99314.6 *and as amended for Covid-19 regulatory changes.*

ALLOCATION to BUTTE COUNTY Jurisdictions for FY 21/22 is as follows:

	20/21	21/22	21/22	21/22
LTF Claimant	Prior Unclaimed	Apportionment	Claimed	Unclaimed
BCAG	\$ -	\$ 650,000	\$ 650,000	\$ -
County Auditor-Controller	-	18,000	18,000	-
Butte Regional Transit	-	4,262,542	4,262,542	-
Butte County	271,135	1,612,249	1,883,384	-
City of Biggs	-	46,864	46,864	-
City of Chico	-	3,025,374	2,748,765	276,609
City of Gridley	-	166,316	166,316	-
City of Oroville	-	484,728	484,728	-
Town of Paradise	795,540	164,063	240,000	719,603
LTF Totals	\$ 1,066,675	\$ 10,430,136	\$ 10,500,599	\$ 996,212
STA Claimant	Prior Unclaimed	Apportionment	Claimed	Unclaimed
Butte Regional Transit	\$ -	\$ 1,444,173	\$ 1,444,173	\$ -
City of Gridley- Flyer	-	86,000	86,000	-
STA Totals	\$ -	\$ 1,530,173	\$ 1,530,173	\$ -

NOW, THEREFORE, BE IT RESOLVED THAT, all allocations have been prepared in accordance with the above findings and are hereby approved and that the Executive Director is authorized to sign said allocations and to issue the instructions to the County Auditor to pay claimants in accordance with the above allocations as funds become available.

BE IT FURTHER RESOLVED THAT, the Butte County Association of Governments authorizes its staff to make any minor technical adjustments that may be necessary to ensure the claimants and BCAG are in compliance of the Transportation Development Act.

PASSED AND ADOPTED by the Butte County Association of Governments on the 26th day of May 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

JODY JONES, CHAIR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

ATTEST:

JON A. CLARK, EXECUTIVE DIRECTOR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
 LOCAL TRANSPORTATION FUND (LTF)
ANNUAL PROJECT AND EXPENDITURE PLAN**

Claimant: Butte County Association of Governments

Fiscal Year 2021/2022
 FINAL Submitted May 2022

FY 21/22 APPORTIONMENT	
LTF	650,000

CLAIMED	SOURCE OF FUNDING						
TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	CLAIMED FUNDS				OTHER FUNDING SOURC		TOTAL
	TDA - LTF				OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Article & Section					
TDA Administration	173,845	Article 3, Sec 99233.1					173,845
Planning & Programing	476,155	Article 3, Sec 99233.2					476,155
							-
							-
							-
							-
ALLOCATED FUNDS	650,000		-		-	-	650,000

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF)
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: Butte County Auditor-Controller

Fiscal Year 2021/2022

FINAL

Submitted

May 2022

FY 21/22 APPORTIONMENT	
LTF	18,000

CLAIMED	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		OTHER FUNDING SOURCES				
	TDA - LTF						
TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	LTF \$ amount	PUC Article & Section			OTHER FUNDS	SOURCE	
TDA Administration	18,000	Article 3, Sec 99233.1					18,000
							-
							-
							-
							-
ALLOCATED FUNDS	18,000		-		-	-	18,000

Auditor's Office: Rebecca Mittag 552-3607

BCAG Contact: Ivan Garcia/Julie Quinn 530-809-4616

**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN**

Claimant: Butte Regional Transit

FINAL

Fiscal Year 2021/2022
Submitted May 2022

FY 21/22 APPORTIONMENTS		
LTF	STA	Total
4,262,542	1,444,173	5,706,715

CLAIMED	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - STA		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE							
Public Transp System / B- Line Capital Reserve (general)	400,000	Art 4. Sec. 99262					400,000
Public Transp System / B-Line STA Reserve (busses)	-	Art 4. Sec. 99262	400,000	Art 4, Sec 6730 (b)	-		400,000
Public Transp System / B-Line Ops. FIXED ROUTE	1,852,047	Art 4. Sec. 99260 (a)	1,044,173	Art 4, Sec 6730 (a)			2,896,220
Public Transp System/ B-Line Ops. PARATRANSIT	2,010,495	Art 4. Sec. 99260 (a)					2,010,495
							-
ALLOCATED FUNDS	4,262,542		1,444,173		-	-	5,706,715

BRT Contact: Andy Newsum 809-4616 BCAG: Ivan Garcia or Julie Quinn 809-4616

SUPPLEMENTAL INFO SPECIFIC TO BRT:

B Line Obligations:	Operating TDA	Less Carryover	Capital Reserve	Capital Purchase	Total
Fixed Route	3,723,709	(827,489)	-	-	2,896,220
Paratransit	2,837,984	(827,489)	-	-	2,010,495
Capital			400,000	400,000	800,000
Total	6,561,693	(1,654,978)	400,000	400,000	5,706,715

**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF)
ANNUAL PROJECT AND EXPENDITURE PLAN**

Claimant: Butte County Public Works

Fiscal Year 2021/2022

TDA FUNDING HELD BY BCAG:

FINAL

Submitted May 2022

FY 21/22 APPORTIONMENT	
Prior Year Apport Balance	271,135
21/22 Apportionment	1,612,249
Total Available to Claim	1,883,384
Current amount claimed	(1,883,384)
Unclaimed balance	-

TDA CLAIMED TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL Project Expense
	CURRENT CLAIM		PRIOR CLAIM		OTHER FUNDING SOURCES		
	LTF		LTF Fund Balance		OTHER FUNDS	SOURCE	
LTF \$ amount	PUC Section	LTF \$ amount	PUC Section				
Transportation Planning / TDA F-0131 Admin-Support Services		Art 8, 99402					-
Specialized Transit / Gridley Flyer	4,000	Art 8, 99400 (c)					4,000
Passenger Rail / Amtrak-Chico	1,680	Art 8, 99400 (b)					1,680
Streets & Roads / Road Maintenance	1,530,090	Art 8, 99400(a)					1,530,090
Streets & Roads /Las Plumas CG&S	347,614	Art 8, 99400(a)	150,000	Art 8, 99400(a)			497,614
ALLOCATED FUNDS	1,883,384		150,000		-	-	2,033,384

Local Contact: Amanda Partain 538-7681

BCAG- Ivan Garcia or Julie Quinn : 809-4616

SUPPLEMENTAL INFO SPECIFIC TO BUTTE COUNTY:

TDA Fund:	Audited Beg TDA Fund Bal/ Due to Other Funds (a)	21/22 Revenue (b)	21/22 Expense (c)	Estimated End Fund Balance (a+b-c)
Transit LTF	-	5,680	5,680	-
Transportation LTF	821,693	1,606,569	2,027,704	400,558
Total County TDA Fund	821,693	1,612,249	2,033,384	400,558

**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF)
ANNUAL PROJECT AND EXPENDITURE PLAN**

Claimant: City of Biggs

FINAL

Fiscal Year 2021/2022
Submitted May 2022

FY 21/22 APPORTIONMENTS	
Prior Year Apport Balance	-
21/22 Apportionment	46,864
Total Available to Claim	46,864
Amount claimed	(46,864)
Unclaimed balance	-

CLAIMED TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL STREETS & ROADS PROJECTS- w/TDA
	CLAIMED FUNDS		FUND BALANCE USED		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - LTF		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Section	LTF \$ amount	PUC Section			
Streets & Roads/ Maintenance	46,864	Art 8, 99400(a)					46,864
							-
							-
ALLOCATED FUNDS	46,864		-			-	46,864

Local Contact: Mark Sorensen 868-5393

SUPPLEMENTAL INFO SPECIFIC TO BIGGS:

TDA Fund:	Audited Beg Fund Balance (a)	21/22 Revenue (b)	21/22 Expense (c)	Estimated End Fund Balance (a+b-c)
Transit LTF	-	-	-	-
Transportation- LTF	129,454	46,864	46,864	129,454
Total TDA Fund	129,454	46,864	46,864	129,454

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF)
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: City of Chico

Fiscal Year 2021/2022

FINAL Submitted May 2022

TDA FUNDING HELD BY BCAG:

FY 21/22 APPORTIONMENTS	
Prior Year Appt Balance	-
21/22 Apportionment	3,025,374
Total Available to Claim	3,025,374
Amount claimed	(2,748,765)
Unclaimed TDA	276,609

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL PROJECT
	CLAIMED FUNDS		FUND BALANCE USED		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - LTF		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Section	LTF \$ amount	PUC Section			
General Public Transit / Transit Service (212-653)		Article 8, 99400 (c)	112,593		20,820	rent/lease	133,413
Streets & Roads / Public Right-of-Way Maintenance (212-650)	108,587	Article 8, 99400 (a)					108,587
Passenger Rail / Transportation -Depot (212-659) /Train Depot (50464)	119,545	Article 8, 99400 (b)	85,738		1,200	other county payments	206,483
Pedestrians & Bicycles / Transportation (212-654)	90,678	Article 8, 99400 (a)					90,678
Transportation Planning / Admin/ Indirect Cost (212-995)	27,633	Article 8, 99402					27,633
Transportation Planning / Transportation-Planning (212-655)	181,207	Article 8, 99402					181,207
Transportation Planning / 2023 ATP (50487)	237,500	Article 8, 99402					237,500
Streets & Roads - Road Maintenance (9001)	100,000	Article 8, 99400 (a)					100,000
Streets & Roads - Capital Projects	1,296,183	Article 8, 99400 (a)	2,571,750				3,867,933
Pedestrian & Bicycles / Capital Projects	587,432	Article 8, 99400 (a)	1,110,878				1,698,310
ALLOCATED FUNDS	2,748,765		3,880,959		22,020	-	6,651,744

Local Contact: Linda Herman, Robyn Ryan

BCAG: Ivan Garcia or Julie Quinn 809-4616

TDA FUNDING HELD BY CHICO:

TDA Fund:	Beginning Fund Balance (a)	21/22 Revenue (b)	21/22 Expense (c)	Estimated End Fund Balance (a+b-c)
Transit LTF	198,331	228,132	426,463	-
Transportation LTF	4,392,510	2,520,633	6,203,261	709,882
Unclaimed TDA apport Due from BCAG	-	276,609	-	276,609
Total TDA related	4,590,841	3,025,374	6,629,724	986,491
Expense covered with non TDA Revenue	-	22,020	22,020	-
Total Chico Transportation Fund	4,590,841	3,047,394	6,651,744	986,491

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF) and STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: City of Gridley

Fiscal Year 2021/2022

TDA FUNDING HELD BY BCAG:

FINAL Submitted May 2022

FY 21/22 APPORTIONMENTS	
Prior Year Alloc Balance	-
21/22 LTF Apportionment	166,316
21/22 STA Apportionment	86,000
Total Available TDA	252,316
Amount claimed	(252,316)
Unclaimed balance	-

CLAIMED	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - STA		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE							
Public Transportation / Gridley Golden Flyer	3,874	Article 4, 99260 (a)	86,000	Art 4, Sec 6730 (a)			89,874
Streets & Roads / Pavement Management Plan	162,442	Article 8, 99400(a)			128,414	TDA Fund Balance	288,004
ALLOCATED FUNDS	166,316		86,000		128,414	-	380,730

Local Contact: Elisa Artega or Martin Pineta 846-5695

BCAG: Ivan Garcia or Julie Quinn 809-4616

SUPPLEMENTAL INFO SPECIFIC TO GRIDLEY:

TDA Funds:	Audited Beg Fund Balance	21/22 Revenue	21/22 Expense	Estimated End Fund Balance
	(a)	(b)	(c)	(a+b-c)
TDA Fund held by City:				
Transportation- LTF	125,562	162,442	288,004	-
Taxi Fund held by City:				
Transit- LTF	(153,877)	3,874	3,874	(153,877)
Transit- STA	-	86,000	86,000	-
Total Taxi Fund	(153,877)	89,874	89,874	(153,877)
Total TDA Funds		252,316	377,878	

**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF)
ANNUAL PROJECT AND EXPENDITURE PLAN**

Claimant: City of Oroville

Fiscal Year 2021/2022
FINAL Submitted May 2022

FY 21/22 APPORTIONMENTS	
Prior Year Apport Balance	-
21/22 Apportionment	484,728
Total Available to Claim	484,728
Amount claimed	(484,728)
Unclaimed balance	(0)

CLAIMED TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL STREETS & ROADS PROJECTS-w/TDA
	CURRENT CLAIM		PRIOR CLAIM		OTHER FUNDING SOURCES		
	LTF		LTF Fund Balance		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Section	LTF \$ amount	PUC Section			
Streets & Roads / Pavement Rehabilitation Projects	430,907	Article 8, 99400(a)		Article 8, 99400(a)	-		430,907
Pedestrian & Bicycle / HWY 162 ATP	53,821	Article 8, 99400(a)		Article 8, 99400(a)			53,821
Transportation Planning		Article 8, 99400		Article 8, 99400			-
ALLOCATED FUNDS	484,728				-	-	484,728

Local Contact: Ruth Wright 538-2813; Matt Thompson/Engineer; Dawn Nevers/Assistant Dir Comm Dev

BCAG: Ivan Garcia or Julie Quinn 809-4616

SUPPLEMENTAL INFO SPECIFIC TO OROVILLE:

TDA funds:	Audited Beg Fund Balance (a)	21/22 Revenue (b)	21/22 Expense (c)	Estimated End Fund Balance (a+b-c)
Transit - LTF	-	-	-	-
Transportation LTF	292,918	484,728	484,728	292,918
Total TDA Funds	292,918	484,728	484,728	292,918

**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF)
ANNUAL PROJECT AND EXPENDITURE PLAN**

Claimant: Town of Paradise

Fiscal Year 2021/2022

TDA FUNDING HELD BY BCAG:

FINAL Submitted May 2022

FY 21/22 APPORTIONMENTS	
Prior Year Apport Balance	795,540
21/22 Apportionment	164,063
Total Available to Claim	959,603
Current amount claimed	(240,000)
Unclaimed balance	719,603

CLAIMED TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL STREETS & ROADS PROJECTS- w/TDA
	CURRENT CLAIM		PRIOR CLAIM		OTHER FUNDING SOURCES		
	LTF		LTF Fund Balance		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Section	LTF \$ amount	PUC Section			
Transportation Planning - Admin & Planning	-	Art 8, 99402	30,000	Art 8, 99402			30,000
Streets & Roads- Almond Multi-modal (CIP 9377)	49,312	Art 8, 99400(a)	17,188	Art 8, 99400(a)			66,500
Bicycle & Pedestrian- Ponderosa Safe Routes to School (CIP 9380)	190,688	Art 8, 99400(a)					190,688
Streets & Roads- Interim Safety Striping and Markings (CIP 9392)			8,000	Art 8, 99400(a)			8,000
							-
							-
ALLOCATED FUNDS	240,000		55,188		-	-	295,188

Ross Gilb 872-6291 x119 rgilb@townofparadise.com; Marc Mattox

BCAG: Ivan Garcia or Julie Quinn 809-4616

SUPPLEMENTAL INFO SPECIFIC TO PARADISE:

TDA Funds:	Audited Beg	21/22	21/22	Estimated End	
	Fund Balances	Transfer to	Revenue	Expense	Fund Balances
	(a)	Transportation	(b)	(c)	(a+t+b-c)
		(t)			
Transit Fund	28,720	(28,720)			-
Transportation Fund	323,670	28,720	240,000	295,188	297,202
Due from BCAG	795,540		(75,937)		719,603
Total Paradise TDA Fund	1,147,930	-	164,063	295,188	1,016,805

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #5



BCAG BOARD OF DIRECTORS

Item #5 Consent

May 26, 2022

APPROVAL OF 2022/23 FINDINGS OF APPORTIONMENT FOR THE TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDS

PREPARED BY: Julie Quinn, Chief Fiscal Officer

ISSUE: Staff is presenting the FY22/23 Transportation Development Act (TDA) apportionments for Board approval. Upon approval, Butte County claimants may file claims for the TDA funding.

DISCUSSION: The TDA provides two funding sources: Local Transportation Funds (LTF) and State Transit Assistance (STA). Revenues of the LTF are derived from a ¼ cent of general sales tax collected within the county and revenues of the STA are derived from the statewide sales tax on diesel fuel. The STA provides funding for allocation to local transit service for operations and capital associated with local mass transportation programs. The LTF funds a wide variety of transportation programs, including planning and programming activities, pedestrian and bicycle facilities, public transportation and bus and rail projects. Providing certain conditions are met, counties with a population under 500,000 may also use the LTF for bicycle/pedestrian and streets/roads construction and maintenance.

The FY22/23 LTF apportionment of \$11,341,681 is based on the Butte County Auditor-Controller's estimate of sales tax revenues for the upcoming year, plus any available fund balance or adjustments for changes in estimate. The FY22/23 estimate of LTF from the County is \$10,741,681. BCAG is including \$600,000 from the estimated fund balance of FY21/22. There was no adjustment from the Preliminary Apportionment reviewed with the Board in March of 2022.

The State Transit Assistance (STA) apportionment of \$2,100,100 is based on the estimate of \$1,991,170 released from the State Controller in January of 2022, plus additional fund balance of \$108,830. There is no change from the Preliminary Apportionment reviewed with the Board in March of 2022.

BCAG and the Butte County Auditor-Controller receive allocations off the top per the TDA regulations. The Auditor-Controller allocation is increased to \$25,000. The BCAG allocation remains at \$650,000.

BCAG Board of Directors Meeting – Item #5

May 26, 2022

Page 2

Butte Regional Transit allocation of \$5,852,920 consists of operations funding of \$5,052,920 and \$800,000 of capital funding that is reserved for future capital needs such as bus purchases. Operating funds are determined from the Board approved B-Line Budget and Service Plan and include adjustments for any prior year carryover. Capital reserves are determined from the bus replacement schedule.

Apportionments totaling \$6,913,761 to the cities, town and county are based on January 1, 2022 population estimates from the State Department of Finance, released May 7, 2022. Preliminary Apportionments were based on prior year population estimates. As compared to the January 1, 2021 population estimates, the City of Chico decreased in relation to the Cities of Biggs, Oroville, Gridley, the Town of Paradise and the unincorporated County population. This shift in population effects the apportionment of TDA in the Final Findings of Apportionment as follows:

AGENCY	Population %		
	2022	2021	Change
BUTTE CO	31.25%	29.32%	1.93%
BIGGS	0.96%	0.85%	0.11%
CHICO	51.04%	55.01%	-3.98%
GRIDLEY	3.57%	3.02%	0.55%
OROVILLE	9.36%	8.81%	0.54%
PARADISE	3.82%	2.98%	0.84%

Attached is the Findings of Apportionment for the LTF and STA for FY22/23. Population figures from Department of Finance are included.

STAFF RECOMMENDATION: Staff requests the Board approve the FY22/23 TDA Findings of Apportionment.

Key Staff: Iván García, Programming Manager
Julie Quinn, Chief Fiscal Officer
Jon Clark, Executive Director

**STATE TRANSIT ASSISTANCE FUND (STA)
and
LOCAL TRANSPORTATION FUND (LTF)
Fiscal Year 2022/23
Findings of Apportionment**

5/1/2022

STA - Total Funds = \$ 2,100,000

Jurisdiction	PUC 99313	PUC 99314	2022/23 Allocation	Change in TDA 21-22 Finding
BRT CAPITAL	\$ 400,000	-	\$ 400,000	-
BRT OPERATIONS	\$ 1,509,273	103,293	\$ 1,612,566	568,393
GRIDLEY FLYER	\$ 86,000	1,434	\$ 87,434	1,434
TOTAL	1,995,273	104,727	\$ 2,100,000	\$ 569,827

STA Source: Estimate of State Controller's Office January 2022; plus \$108,830 Fund Balance used

LTF - Total Funds = \$ 11,341,681

Jurisdiction	Population	Pop %	2022/23 Allocation	Change in TDA 21-22 Finding
BCAG/Admin	N/A	N/A	\$ 650,000	-
BC AUDITOR/Admin	N/A	N/A	\$ 25,000	7,000
BRT CAPITAL	N/A	N/A	\$ 400,000	-
BRT OPERATIONS	N/A	N/A	\$ 3,440,354	(422,188)
BUTTE CO	63,004	31.25%	\$ 2,133,278	521,029
BIGGS	1,939	0.96%	\$ 65,653	18,789
CHICO	102,892	51.04%	\$ 3,483,862	458,488
GRIDLEY	7,205	3.57%	\$ 243,957	77,641
OROVILLE	18,863	9.36%	\$ 638,690	153,962
PARADISE	7,705	3.82%	\$ 260,887	96,824
TOTAL	201,608	100.00%	\$11,341,681	\$ 911,545

LTF Source: Butte County Auditor's Office estimate of \$10,741,681 for FY 22/23 plus \$600,000 Fund Balance

Source: Population - Department of Finance Report E-1 for Jan 1, 2022

FY 22-23 Agency Apportionments for STA and LTF				Change in TDA 21-22 Finding
AGENCY	STA	LTF	TOTAL	
BCAG		\$ 650,000	\$ 650,000	\$ -
AUDITOR		\$ 25,000	\$ 25,000	\$ 7,000
BUTTE REGIONAL TRANSIT	\$ 2,012,566	\$ 3,840,354	\$ 5,852,920	\$ 146,205
BUTTE CO		\$ 2,133,278	\$ 2,133,278	\$ 521,029
BIGGS		\$ 65,653	\$ 65,653	\$ 18,789
CHICO		\$ 3,483,862	\$ 3,483,862	\$ 458,488
GRIDLEY	\$ 87,434	\$ 243,957	\$ 331,391	\$ 79,075
OROVILLE		\$ 638,690	\$ 638,690	\$ 153,962
PARADISE		\$ 260,887	\$ 260,887	\$ 96,824
TOTAL	\$ 2,100,000	\$ 11,341,681	\$ 13,441,681	\$ 1,481,372

Change in Funding:		FY 21/22 Final Finding	FY 22/23 Finding	Change in TDA	% Increase
	STA	\$ 1,530,173	2,100,000	\$ 569,827	37%
	LTF	\$ 10,430,136	11,341,681	911,545	9%
				\$ 1,481,372	
Change in Distribution:	BCAG	\$ 650,000	650,000	\$ -	
	BC Auditor	\$ 18,000	25,000	\$ 7,000	39%
	BRT	5,706,715	5,852,920	\$ 146,205	3%
	Jurisdictions	\$ 5,585,594	6,913,761	\$ 1,328,167	24%
				\$ 1,481,372	

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #6



BCAG BOARD OF DIRECTORS

Item #6 Consent

May 26, 2022

APPROVAL OF CAPITAL RESERVE FUNDS TO PURCHASE MAINTENANCE VEHICLE FOR BUTTE REGIONAL TRANSIT & BCAG

PREPARED BY: Andy Newsum, Deputy Director

ISSUE: BCAG and Butte Regional Transit require a single vehicle for the purpose of conducting general services maintenance of owned and leased properties.

DISCUSSION: BCAG and Butte Regional Transit manage and deliver all maintenance required for general services of buildings and properties owned and/or leased by BCAG. The properties consist of the five buildings at the main campus on Huss Drive, the downtown Chico Transit Center (2nd and Salem Streets) and the Oroville Transit Center on Spencer Avenue.

The main campus construction was completed in the Fall of 2015 and is approaching 7 years of age. The Chico Transit Center has been in service just over 20 years and the Oroville Transit Center has been in service for 8 years. As all facilities age, the need to circulate among all properties and the emerging repairs needed, require the use of a small pickup to acquire, deliver and install/repair many small and large parts and equipment.

BCAG purchasing policies of goods and services require the solicitation of quotes from qualified manufacturers and/or dealers in accordance with a specified set of criteria to meet the functions of the proposed vehicle. Upon submittal of the requested quotes, the authority to purchase a vehicle resides with the Executive Director or authorized purchasing agent. BCAG has sufficient funds in Capital Reserves to complete the transaction at a cost not to exceed \$50,000.

STAFF RECOMMENDATION: Staff requests Board authorization for the Executive Director to solicit for and purchase a vehicle with Capital Reserves for BCAG and B-Line asset maintenance.

Key staff: Andy Newsum, Deputy Director
 Mike Garzoli, Maintenance Manager
 Jon Clark, Executive Director

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #7



BCAG BOARD OF DIRECTORS

Item # 7 Consent

May 26, 2022

APPROVAL OF AMENDMENT #6 TO THE 2021 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM

PREPARED BY: Ivan Garcia, Transportation Programming Specialist

ISSUE: BCAG has received a request from Caltrans and the Town of Paradise to amend the 2021 FTIP for various projects. The amendment request from the Town of Paradise includes a cost increase of an additional \$100,000 in Congestion Mitigation and Air Quality (CMAQ) funds. Approval of Amendment #6 requires BCAG Board approval.

DISCUSSION: The 2021 FTIP Amendment #06 has been prepared in accordance with BCAG's Public Participation Plan and has been made available for public review. The purpose of this amendment is to make the following changes described below:

FINANCIAL UPDATE (COST INCREASE REQUEST) AND SCOPE CHANGE TO EXISTING EXEMPT FTIP PROJECT:

1. **Oliver Curve Class I Phase 1 Project – Town of Paradise.** This amendment increases the scope by extending the project limits. The limits are revised to extend originally from 0.39 miles to approximately 1.1 miles on Olive Rd from the Skyway to Bille Park in the Town of Paradise. The scope remains the same to provide a Class I bike path. In addition to the increased scope, \$100,000 in right-of-way funds originally programmed in the 2019/20 fiscal year are moved to the preliminary engineering component in the 2021/22 fiscal year. **In addition, this amendment adds another \$100,000 in Congestion Mitigation and Air Quality Program (CMAQ) funds to fully fund the PE component for a revised total from \$250,000 to \$450,000.** The project is exempt from a regional emissions analysis per the Environmental Protection Agency's Transportation Conformity Rule Section 93.126 Exempt Projects, Table 2 "Air Quality" indicating that bicycle and pedestrian facilities are exempt.

FINANCIAL UPDATES TO EXISTING EXEMPT FTIP PROJECTS & GROUPED LISTINGS:

2. **Pentz Road Trailway Phase II – Town of Paradise.** The purpose of this modification is to move \$175,000 in right of way funds programmed with Congestion Mitigation and Air Quality Program (CMAQ) funds in the 2019/20 fiscal year to the Preliminary Engineering component in the 2021/22 fiscal year. This project is delayed, and the cost increased due to the Paradise Camp Fire and COVID. No change in total funding for the project at this time. This project is located on Pentz Road between Pearson Rd and Bille Road (1.63 miles), Pentz

Road between Wagstaff Road and Skyway (1.56 miles). Scope of the project is to construct a grade separated, Class I, bike-ped facility along the west side of Pentz Road within the project limits. The project is exempt from a regional emissions analysis per the Environmental Protection Agency's Transportation Conformity Rule Section 93.126 Exempt Projects, Table 2 "Air Quality" indicating that bicycle and pedestrian facilities are exempt.

3. **Paradise ATP Gateway Project – Town of Paradise.** The purpose of this modification is to move \$175,000 in right of way funds programmed with Congestion Mitigation and Air Quality Program funds in the 2019/20 fiscal year to the Preliminary Engineering component in the 2021/22 fiscal year. This project is delayed, and the cost increased due to the Paradise Camp Fire and COVID. No change in total funding for the project at this time. This project is located on Neal Road between Town Limits and Skyway (1.62 miles). The scope of the project is to construct a grade separated, Class I, bike-ped facility along the west side of Neal Road within the project limits. The project is exempt from a regional emissions analysis per the Environmental Protection Agency's Transportation Conformity Rule Section 93.126 Exempt Projects, Table 2 "Air Quality" indicating that bicycle and pedestrian facilities are exempt.
4. **Grouped Projects for Bridge Rehabilitation and Reconstruction - HBP Program – Various Agencies.** The purpose of this modification is to update the financial data for existing projects as listed in the updated Caltrans HBP list dated 03/33/2022. No changes to the projects were made. The four-year total for the HBP program has changed from \$8,943,708 to \$8,902,568 for a decrease of \$41,140. The project is exempt from a regional emissions analysis per the Environmental Protection Agency's Transportation Conformity Rule Section 93.126 Exempt Projects, Table 2 "Safety" indicating that the widening of narrow pavements or reconstructing bridges (no additional travel lanes) are exempt.
5. **Grouped Projects for Safety Improvements - HSIP Program – Various Agencies.** The purpose of this modification is to update the HSIP Grouped listing and financial data for existing projects as listed in the updated Caltrans HSIP list dated 03/06/2022. Two existing projects are reflected in the backup list. The four-year total for the HSIP program has changed from \$9,691,219 to \$0 (zero) with funding identified outside of the four-year 2021 FTIP Period reflecting projects have been completed and no longer need to be in the FTIP and funding for the two included projects has now been pushed to an outer year. The project is exempt from a regional emissions analysis per the Environmental Protection Agency's Transportation Conformity Rule Section 93.126 Exempt Projects, Table 2 "Safety" indicating that the Highway Safety Improvement Program implementation projects are exempt.
6. **SHOPP Minor Grouped Listing – Caltrans.** The purpose of this modification is to update the SHOPP Minor Grouped listing to remove one project and add another. The list reflects adding the SR 99 in Butte County at Keefer Slough project. The scope is to repair deteriorating pavement and replace driveway culverts for \$1,250,00

(EA: 2J070). The Grouped Listing costs changed from \$1,455,000 to \$1,250,000. The project is exempt from a regional emissions analysis per the Environmental Protection Agency's Transportation Conformity Rule Section 93.126 Exempt Projects, Table 2 "Safety" indicating that pavement resurfacing and/or rehabilitation projects are exempt.

7. **SHOPP Roadway Preservation Grouped Listing – Caltrans.** The purpose of this modification is to update the Grouped listing to add two projects. The list reflects adding SR 70 (Near Pulga) from east of Big Ben Rd to the Plumas County line project. The scope is to rehabilitate pavement, drainage, lighting, sign panels and Transportation Management System (TSM) elements. The second added project is SR 162, in and near Oroville from Feather River Bridge to Foothill Blvd. The scope is to rehabilitate pavement and drainages systems, upgrade to ADA standards and upgrade signs and guardrails. The Grouped Listing costs changed from \$49,320,000 to \$55,190,000. The projects are exempt from a regional emissions analysis per the Environmental Protection Agency's Transportation Conformity Rule Section 93.126 Exempt Projects, Table 2 "Safety" indicating that pavement resurfacing and/or rehabilitation projects are exempt.

FINANCIAL UPDATE TO EXISTING NON-EXEMPT FTIP PROJECT:

8. **Guynn Rd over Lindo Channel Bridge Project (HBP Individually Listed Project) – City of Chico.** The purpose of this modification is to move \$150,000 in right of way funds from fiscal year 2021/22 to fiscal year 2023/24. This project is funded with Highway Bridge Program Funds (HBP). No other modifications are proposed, and total funding did not change. This is an existing project that is already included in the regional emissions analysis for air quality conformity and does not require a new conformity determination since the financial update does not reflect a change in the design concept and scope of the project or the conformity analysis years as assumed for the regional emissions of the currently conforming RTP and FTIP.

Since the 2021 FTIP Amendment #06 does not include any new non-exempt projects, per 40 CFR 93.126, the amendment is exempt from the requirement that a new conformity determination and regional emission analysis be performed.

For the proposed amendment, BCAG states for the record:

1. **Exempt Projects (7 total):** No new conformity determination or regional emissions analysis is necessary for this proposed formal amendment. The seven (7) projects being updated, because of the amendment, are exempt from conformity or regional emissions analysis per EPA's Transportation Conformity Rule Section 93.126 Table 2 as referenced above.

BCAG Board of Directors Meeting – Item #7

May 26, 2022

Page 4

2. Non-Exempt Project (1 total): No new conformity determination or regional emissions analysis is necessary for this proposed formal amendment. The one (1) non-exempt project being updated is already included in the regional emissions analysis for air quality conformity and does not require a new conformity determination since the financial update does not reflect a change in the design concept and scope of the project or the conformity analysis years as assumed for the regional emissions of the currently conforming RTP and FTIP.
3. TCM Implementation: There are no Transportation Control Measures in the approved Carbon Monoxide (CO) SIP and there is no approved Ozone or PM2.5 SIP applicable to Butte County. Because there are no TCMs in an approved SIP for Butte County, Butte County currently has no TCMs in place and therefore timely TCM implementation requirements do not apply.
4. Financial Constraint: The 2021 FTIP has been financially constrained in accordance with the requirements of 40 CFR 93.108 and consistent with the U.S. DOT metropolitan planning regulations (23 CFR Part 450).
5. Interagency and Public Consultation: For the 2021 FTIP Amendment #06, BCAG consulted on this amendment with its Interagency Consultation Review (ICR) group on May 5, 2022. BCAG staff provided a 15-day public review and comment period in compliance with BCAG's adopted Public Participation Plan (PPP). On May 5, 2021, legal notices were posted on the BCAG website. The proposed amendment has been circulated among staff from Federal Highway Administration (FHWA), Environmental Protection Agency (EPA), Federal Transit Agency (FTA), and Caltrans.

This item was presented to the BCAG Transportation Advisory Committee for their support on May 5, 2022. All items concerning this amendment have been posted at: <http://www.bcag.org/Planning/FTIP/index.html>. The increase in CMAQ funding for the Town of Paradise Oliver Rd Curve Project does not impact any other local CMAQ projects programmed. Attached is a summary for Amendment #6.

STAFF RECOMMENDATION: Staff recommends the BCAG Board of Directors approve Amendment #6 to the 2021 FTIP by Resolution 2021/22-20. This resolution also authorizes staff to make any necessary technical corrections and minor modifications to ensure timely state approval.

Key staff: Ivan Garcia, Transportation Programming Specialist
Brian Lasagna, Regional Analyst

ATTACHMENT A
SUMMARY OF CHANGES & PERFORMANCE MEASURES

Project	CTIPS ID	PROJECT TITLE	DESCRIPTION OF CHANGE	% Cost Increase/Decrease (if applicable) - 4 YEAR FTIP period only			4 YEAR TIP Period-Funding Change	Performance Measure Supportive Projects			CAPTI or CTP 2050 Goals
				New Cost	Prior Cost	% change		PM 1	PM 2	PM 3	
1	20200000221	Oliver Curve Class I Phase I	Amendment #06 (Formal). Scope revision/increase in project limits. Limits are revised to extend from Oliver Rd. to Bille Park to provide for safe travel option for bikes and peds. Revised distance of .39 is increased to approximately 1.1 miles. R/W funds are moved to PE component and an additional \$100k for PE are added to PE scope in FFY 21/22. Project remains exempt from conformity.	\$ 5,075,000	\$ 4,975,000	2	\$ 100,000	X		X	Safety, Climate Equity, Accessibility, Quality of Life & Public Health, Economy Infrastructure (CAPTI Page 13)
2	20200000219	Pentz Road Trailway Phase II	Funds programmed in 19/20 for R/W are moved to FY 21/22 for PE. Project delay and cost increases for PE due to Camp Fire and COVID delays. No change in total funding at this time. Scope of the project is to construct a grade separated, Class I, bike-ped facility along the west side of Pentz Road within the project limits.	\$ 9,445,000	\$ 9,270,000	2	\$ 175,000	X		X	Safety, Climate Equity, Accessibility, Quality of Life & Public Health, Economy Infrastructure (CAPTI Page 13)
3	20200000220	Paradise ATP Gateway Project	Funds programmed in 19/20 for R/W are moved to FY 21/22 for PE. Project delay and cost increases for PE due to Camp Fire and COVID delays. Moving \$125k from R/W in FY 19/20 to FY 21/22. No overall cost increases at this time.	\$ 8,100,000	\$ 7,975,000	2	\$ 125,000	X		X	Safety, Climate Equity, Accessibility, Quality of Life & Public Health, Economy Infrastructure (CAPTI Page 13)
4	20200000108	Guynn Rd over Lindo Channel Bridge Project	Updating per HBP List update (3/22/22) for individually listed bridges. This amendment moves \$150k in R/W from FY 21/22 to 23/24. No other changes.	\$ 150,000	\$ 150,000	0	\$ -	X	X	X	Safety, Equity, Accessibility, Quality of Life & Public Health, Infrastructure (CAPTI Page 13)
5	20200000056	Grouped Projects for Bridge Rehabilitation and Reconstruction - HBP Program	Updating per HBP List update (3/22/22) for Grouped Listing. This amendment moves \$150k in R/W from FY 21/22 to 23/24. Financial change update only. no change in projects or scope.	\$ 8,902,568	\$ 8,943,708	0	\$ (41,140)	X	X		Safety, Equity, Accessibility, Quality of Life & Public Health, Infrastructure (CAPTI Page 13)
6	20200000070	Grouped Projects for Safety Improvements - HSP Program	Updating per HSIP List update (3/06/22) for Grouped Listing. This amendment removes completed projects leaving two. HBP funding has been moved to the 2024/25 FY, outside of the 21 FTIP period.	\$ -	\$ 9,691,219	-100	\$ (9,691,219)	X	X		Safety, Equity, Accessibility, Quality of Life & Public Health, Infrastructure (CAPTI Page 13)
7	20200000214	SHOPP Minor Grouped Listing	Updating Minor list per HQ. List reflects adding: SR 99 in Butte County at Keefer Slough. Repair deteriorating pavement and replace driveway culverts for \$1,250,000. EA: 2/070. Grouped listing costs changed from \$1,455,000 to \$1,250,000.	\$ 1,250,000	\$ 1,455,000	-14	\$ (205,000)		X	X	Safety, Equity, Accessibility, Quality of Life & Public Health, Infrastructure (CAPTI Page 13)
8	20200000222	SHOPP Roadway Preservation: Pavement resurfacing and/or rehabilitation	Added 2 projects to grouped listing: 1. 0/430: SR 70 PM 34.1 to 48.075. Near Pulga, from east of Big Ben Road to Plumas County line. 2. 0/440: SR 162 PM 15.6 to 18.5. (In and near Oroville, from Feather River Bridge to Foothill Boulevard.	\$ 55,190,000	\$ 49,320,000	12	\$ 5,870,000	X	X	X	Safety, Equity, Accessibility, Quality of Life & Public Health, Infrastructure (CAPTI Page 13)

PM 1 - Safety (Fatalities and Injuries)

PM 2 - Infrastructure Condition (Pavement and Bridges)

PM 3 - System Performance (Freight movement, congestion, and reliability)

Transit - Transit Asset Management (TAM) and Public Transportation Agency Safety Plan (PTSAP): State of good repair and safety for transit



**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
RESOLUTION NO 2021/2022-20**



**APPROVAL OF AMENDMENT #06 TO THE 2021 FEDERAL TRANSPORTATION
IMPROVEMENT PROGRAM (FTIP) AND AIR QUALITY CONFORMITY
DETERMINATION FOR BUTTE COUNTY**

WHEREAS, the Butte County Association of Governments is the designated Metropolitan Planning Organization for Butte County in accordance with 23 USC 134(b)(6); and Section 450.306 of the Metropolitan and Statewide Planning Rule;

WHEREAS, the Fixing America's Surface Transportation (FAST) Act of 2015 requires the Butte County Association of Governments, as the Metropolitan Planning Organization, to prepare a Transportation Improvement Program in cooperation with the State and transit operators, to include all projects to be funded under Title 23 and the Federal Transit Administration grants; and requires BCAG to prepare a long-range Regional Transportation Plan / Sustainable Communities Strategy (RTP/SCS) and short-range Federal Transportation Improvement Program (FTIP);

WHEREAS, the Butte County Association of Governments has prepared Amendment #06 to the 2021 FTIP as attached to this resolution;

WHEREAS, the 2021 FTIP through Amendment #06 is financially constrained by year and includes a financial plan that demonstrates projects can be implemented using committed funds;

WHEREAS, This amendment does not reflect a change in the design concept and scope of the project or the conformity analysis years as assumed for the regional emissions analysis of the currently conforming RTP and TIP. This amendment, meets all applicable transportation planning requirements per 23 CFR Part 450 (financial constraint, public involvement and consistency with the RTP).

WHEREAS, BCAG does not have any Transportation Control Measures in the State Implementation Plan (SIP), therefore the projects do not interfere with any TCMs;

WHEREAS, BCAG posted a notice to provide the public with the opportunity to review and comment in accordance with BCAG's adopted Public Participation Plan.

WHEREAS, Amendment #06 as described below is within BCAG's programming targets and is financially constrained for the following activities including:

**FINANCIAL UPDATES TO EXISTING EXEMPT FTIP PROJECTS & GROUPE
LISTINGS:**

1. **Pentz Road Trailway Phase II – Town of Paradise.** The purpose of this modification is to move \$175,000 in right of way funds programmed with Congestion Mitigation and Air Quality Program (CMAQ) funds in the 2019/20 fiscal year to the Preliminary Engineering component in the 2021/22 fiscal year. This project is delayed, and the cost increased due to the Paradise Camp Fire and COVID. No change in total funding for the project at this time. This project is located on Pentz Road between Pearson Rd and Bille Road (1.63 miles), Pentz Road between Wagstaff Road and Skyway (1.56 miles). Scope of the project is to construct a grade separated, Class I, bike-ped facility along the west side of Pentz Road within the project limits. The project is exempt from a regional emissions analysis per the Environmental Protection Agency’s Transportation Conformity Rule Section 93.126 Exempt Projects, Table 2 “Air Quality” indicating that bicycle and pedestrian facilities are exempt.
2. **Paradise ATP Gateway Project – Town of Paradise.** The purpose of this modification is to move \$175,000 in right of way funds programmed with Congestion Mitigation and Air Quality Program funds in the 2019/20 fiscal year to the Preliminary Engineering component in the 2021/22 fiscal year. This project is delayed, and the cost increased due to the Paradise Camp Fire and COVID. No change in total funding for the project at this time. This project is located on Neal Road between Town Limits and Skyway (1.62 miles), Skyway between Neal Road and Pearson Road (0.9 miles). The scope of the project is to construct a grade separated, Class I, bike-ped facility along the west side of Neal Road within the project limits. The project is exempt from a regional emissions analysis per the Environmental Protection Agency’s Transportation Conformity Rule Section 93.126 Exempt Projects, Table 2 “Air Quality” indicating that bicycle and pedestrian facilities are exempt.
3. **Grouped Projects for Bridge Rehabilitation and Reconstruction - HBP Program – Various Agencies.** The purpose of this modification is to update the financial data for existing projects as listed in the updated Caltrans HBP list dated 03/33/2022. No changes to the projects were made. The four-year total for the HBP program has changed from \$8,943,708 to \$8,902,568 for a decrease of \$41,140. The project is exempt from a regional emissions analysis per the Environmental Protection Agency’s Transportation Conformity Rule Section 93.126 Exempt Projects, Table 2 “Safety” indicating that the widening of narrow pavements or reconstructing bridges (no additional travel lanes) are exempt.
4. **Grouped Projects for Safety Improvements - HSIP Program – Various Agencies.** The purpose of this modification is to update the HSIP Grouped listing and financial data for existing projects as listed in the updated Caltrans HSIP list dated 03/06/2022. Two existing projects are reflected in the backup list. The four-year total for the HSIP program has changed from \$9,691,219 to \$0 (zero) with funding identified outside of

the four-year 2021 FTIP Period reflecting projects have been completed and no longer need to be in the FTIP and funding for the two included projects has now been pushed to an outer year. The project is exempt from a regional emissions analysis per the Environmental Protection Agency's Transportation Conformity Rule Section 93.126 Exempt Projects, Table 2 "Safety" indicating that the Highway Safety Improvement Program implementation projects are exempt.

5. **SHOPP Minor Grouped Listing – Caltrans.** The purpose of this modification is to update the SHOPP Minor Grouped listing to remove one project and add another. The list reflects adding the SR 99 in Butte County at Keefer Slough project. The scope is to repair deteriorating pavement and replace driveway culverts for \$1,250,00 (EA: 2J070). The Grouped Listing costs changed from \$1,455,000 to \$1,250,000. The project is exempt from a regional emissions analysis per the Environmental Protection Agency's Transportation Conformity Rule Section 93.126 Exempt Projects, Table 2 "Safety" indicating that pavement resurfacing and/or rehabilitation projects are exempt.
6. **SHOPP Roadway Preservation Grouped Listing – Caltrans.** The purpose of this modification is to update the Grouped listing to add two projects. The list reflects adding SR 70 (Near Pulga) from east of Big Ben Rd to the Plumas County line project. The scope is to rehabilitate pavement, drainage, lighting, sign panels and Transportation Management System (TSM) elements. The second added project is SR 162, in and near Oroville from Feather River Bridge to Foothill Blvd. The scope is to rehabilitate pavement and drainages systems, upgrade to ADA standards and upgrade signs and guardrails. The Grouped Listing costs changed from \$49,320,000 to \$55,190,000. The projects are exempt from a regional emissions analysis per the Environmental Protection Agency's Transportation Conformity Rule Section 93.126 Exempt Projects, Table 2 "Safety" indicating that pavement resurfacing and/or rehabilitation projects are exempt.

FINANCIAL UPDATE TO EXISTING NON-EXEMPT FTIP PROJECT:

7. **Guynn Rd over Lindo Channel Bridge Project (HBP Individually Listed Project) – City of Chico.** The purpose of this modification is to move \$150,000 in right of way funds from fiscal year 2021/22 to fiscal year 2023/24. This project is funded with Highway Bridge Program Funds (HBP). No other modifications are proposed, and total funding did not change. This is an existing project that is already included in the regional emissions analysis for air quality conformity and does not require a new conformity determination since the financial update does not reflect a change in the design concept and scope of the project or the conformity analysis years as assumed for the regional emissions of the currently conforming RTP and FTIP.

FINANCIAL UPDATE (COST INCREASE REQUEST) AND SCOPE CHANGE TO EXISTING EXEMPT FTIP PROJECT:

8. **Oliver Curve Class I Phase 1 Project – Town of Paradise.** This amendment increases the scope by extending the project limits. The limits are revised to extend originally from 0.39 miles to approximately 1.1 miles on Olive Rd from the Skyway to Bille Park in the Town of Paradise. The project is extended to include Bille Rd to Bille Park. The scope remains the same to provide a Class I bike path. In addition to the increased scope, right-of-way funds originally programmed are moved to the preliminary engineering component for \$100,000 in the 2021/22 fiscal year. In addition, this amendment adds another \$100,000 in Congestion Mitigation and Air Quality Program funds to fully fund the PE component for a revised total from \$250,000 to \$450,000. The project is exempt from a regional emissions analysis per the Environmental Protection Agency's Transportation Conformity Rule Section 93.126 Exempt Projects, Table 2 "Air Quality" indicating that bicycle and pedestrian facilities are exempt.

WHEREAS, the amended projects, as listed above, exist in the current 2020 Regional Transportation Plan / Sustainable Communities Strategy (RTP/SCS). The amendment for each project does not reflect a change in the design concept and scope of the project or the conformity analysis years as assumed for the regional emissions analysis of the currently conforming RTP and FTIP. The previous emissions analysis is consistent with the requirements of 40 CFR 93.118 and 93.119, as applicable. This amendment meets all applicable transportation planning requirements per 23 CFR Part 450 (financial constraint, public involvement, and consistency with the RTP). Allocating funds to these projects will not delay the implementation of projects in the 2020 RTP/SCS which are necessary to achieve the highway and transportation system envisioned by the plan. BCAG does not have any Transportation Control Measures in the State Implementation Plan (SIP) and therefore the project does not interfere with any TCMs.

NOW THEREFORE BE IT RESOLVED that the Butte County Association of Governments has prepared and approved Amendment #06 to the 2021 Federal Transportation Improvement Program in accordance with the Transportation Conformity Rule requirements applicable to Butte County and determined that the programming is consistent with the policies, goals and objectives of the adopted 2020 Regional Transportation Plan / Sustainable Communities Strategy. Based on this analysis, the Butte County 2020 RTP/SCS and the Butte County 2021 FTIP conforms to the applicable State Implementation Plan (SIP) and all applicable sections of the EPA's Transportation Conformity Rule;

BE IT FURTHER RESOLVED that in the interest of project delivery, the Butte County Association of Governments authorizes its staff to modify the programming information including minor adjustments in cooperation with Caltrans and or FHWA as needed to ensure the timely submittal and approval of the amendment.

PASSED AND ADOPTED by the Butte County Association of Governments on the 26th day of May 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

JODY JONES, CHAIR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

ATTEST:

JON A. CLARK, EXECUTIVE DIRECTOR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #8



BCAG BOARD OF DIRECTORS

Item #8 Action

May 26, 2022

APPROVAL OF 2022/23 UNMET TRANSIT NEEDS ASSESSMENT AND FINDINGS

PREPARED BY: Victoria Proctor, Assistant Planner

ISSUE: BCAG is required to prepare an annual Unmet Transit Needs Assessment as the administrator of Transportation Development Act (TDA) funds for Butte County.

DISCUSSION: Each year, BCAG must identify any public unmet transit needs that may exist in Butte County in order to receive state funding. If unmet transit needs are found, a further determination must be made as to whether those needs are reasonable to meet. All unmet transit needs that are reasonable to meet must be satisfied before TDA funds are expended for non-transit uses, such as streets and roads.

Testimony was collected during a 30-day outreach period in February and March 2022 where the public was invited to provide input in person and via mail, email, phone, social media, as well as an online comment from on the B-Line web site. This outreach period culminated with a public hearing before the BCAG Board of Directors at the March 2022 Board meeting. This 30-day period to gather comments, along with the final public hearing, was promoted in local newspapers, on all transit buses and on the Internet at both the BCAG and B-Line websites and social media pages. In addition, the notice was emailed to community social service agencies.

After comments were received, they were compiled into an analysis report. Linked below, for the Board's review, is the Draft *Unmet Transit Needs Assessment – 2022/23*. The Assessment examines transit dependent groups, adequacy of existing transit services, a detailed summary of the public testimony received during this year's outreach process, and staff's analysis of whether the testimony meets the definitions of unmet transit needs and reasonable to meet. The Assessment can be viewed on the B-Line web site at: <http://www.blinetransit.com/Resources/Unmet-Transit-Needs-Process/index.html>

The Assessment has been reviewed by the Social Services Transportation Advisory Council (SSTAC), which provides a recommendation for Unmet Transit Needs Findings to the BCAG Board of Directors. At the May 2, 2022 SSTAC meeting, the Council unanimously supported staff's recommendation, outlined in further detail below.

BCAG Board of Directors Meeting – Item #8

May 26, 2022

Page 2

Based on the testimony and analysis using the adopted definitions of “unmet transit needs” and “reasonable to meet”, the BCAG Board of Directors is **required** to make one of three findings:

1. There are no unmet transit needs,
2. There are no unmet transit needs that are reasonable to meet,
3. There are unmet transit needs, including needs that are reasonable to meet.

STAFF RECOMMENDATION: Based on the testimony received and on staff’s analysis with the adopted definitions of unmet transit needs and reasonable to meet, BCAG staff and the Social Services Transportation Advisory Council (SSTAC) are recommending that the following finding be made by the BCAG Board of Directors:

There are no unmet transit needs that are reasonable to meet.

Staff further recommends the Board adopt the Unmet Transit Needs Assessment and Findings for the 2022/23 fiscal year by Resolution 2021/22-21.

Key staff: Victoria Proctor, Assistant Planner
Amy White, Assistant Planner
Sara Cain, Associate Senior Planner
Cheryl Massae, Human Resource Manager



**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
RESOLUTION NO 2021-22-21**



**RESOLUTION OF THE BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
MAKING FINDINGS REGARDING UNMET TRANSIT NEEDS AFFECTING FISCAL
YEAR 2022-2023**

WHEREAS, Public Utilities Code Section 99401.5 requires that prior to making any allocation of Transportation Development Act funds not directly for public transportation purposes, that any unmet transit needs that are reasonable to meet shall be funded;

WHEREAS, the Butte County Association of Governments has adopted definitions of “unmet transit needs” and “reasonable to meet”;

WHEREAS, Public Utilities Code Section 99401.5 specifically describes the procedures required prior to making the unmet transit needs findings;

WHEREAS, the Butte County Association of Governments has complied with all required procedures, including establishment and consultation with the Social Services Transportation Advisory Council, preparation of an Unmet Transit Needs Assessment, and the solicitation of public input, including a public hearing;

WHEREAS, the Butte County Association of Governments is required to make one of three findings:

1. There are no unmet transit needs,
2. There are no unmet transit needs that are reasonable to meet,
3. There are unmet transit needs, including needs that are reasonable to meet;

WHEREAS, it has been determined that **there are no unmet transit needs that are reasonable to meet** for B-Line fixed route service;

NOW THEREFORE BE IT RESOLVED that based on the definitions of “unmet transit needs” and “reasonable to meet” adopted by the Board of Directors on October 23, 2003 and the 2022/2023 Unmet Transit Needs Assessment, and in accordance with the recommendation of the Social Services Transportation Advisory Council, the Butte County Association of Governments finds that there are no unmet transit need that are reasonable to meet for B-Line fixed route service.

PASSED AND ADOPTED by the Butte County Association of Governments on the 26th day of May 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

JODY JONES, CHAIR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

ATTEST:

JON A. CLARK, EXECUTIVE DIRECTOR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #9



BCAG BOARD OF DIRECTORS

Item #9 Action

May 26, 2022

APPROVAL OF REVISIONS TO BUTTE REGIONAL TRANSIT ADVERTISING POLICY AND AGREEMENT AMENDMENT WITH LAMAR TRANSIT LLC

PREPARED BY: Andy Newsum, Deputy Director

ISSUE: Butte Regional Transit (BRT) desires to revise existing guidelines to expand advertising and revenue opportunities on BRT owned assets.

DISCUSSION: On August 2, 2021, following a corporate acquisition, Lamar Transit LLC was assigned the current agreement BRT had with STOTT Outdoor Advertising, defining the roles and responsibilities in managing advertisements on buses and at bus stops as well as managing bus stop maintenance.

In April, staff met with regional and local Lamar representatives to discuss the current condition of agreement covered B-Line stops and the possible expansion of advertising to help generate resources to fund necessary improvements to stops throughout the system. Staff was presented with a proposal (attached), expected to significantly increase the current realized revenue from advertising. Most notable in revision, is the expansion of advertising to the sides of buses in addition to the already utilized tails of the buses.

To accommodate the expanded advertising, existing guidelines and policies have been amended to include language in support of advertising to the sides of the buses and allow larger areas of the buses to be utilized (attached). The content of the advertising has been further defined to cap the amount of space that can be requested by any one business, service or product.

STAFF RECOMMENDATION: Staff requests Board authorize for the Executive Director to amend the agreement with Lamar Transit LLC and include revised “Exhibit B – B-Line Advertising Guidelines” for the purpose of increasing revenue to maintain and upgrade B-Line system assets.

Key staff: Jon Clark, Executive Director
Andy Newsum, Deputy Director
Sara Cain, Associate Senior Planner

An aerial photograph of a large steel truss bridge spanning a wide river. The bridge's intricate lattice of steel beams is clearly visible. In the background, a road curves along the riverbank, and a small dam or weir is visible. The surrounding landscape is lush with green trees and vegetation. The sky is clear and bright. Overlaid on the center of the image are two logos: 'LAMAR' in a green oval and 'B-Line' in black and green text with a yellow and blue wave graphic.

LAMAR

B-Line

BUSES

Normal Ave



Queen

30" X 88"

Transit ads provide information to consumers on their way to make a purchase.



*The advertised size shown may vary from the actual unit. This depiction is for the visual representation of the product space only.



King

30"X 144"

These "rolling billboards" bring the impact of large format ads down to the street level.



*The advertised size shown may vary from the actual unit. This depiction is for the visual representation of the product space only.

LAMAR

Super King

30" X 210"

Stretch your marketing dollars
and get the most exposure with
more creative ad space.



*The advertised size shown may vary from
the actual unit. This depiction is for the visual
representation of the product space only.

LAMAR

Empress

VARIES

Buses go where people go – where they live, work, and shop – and so does transit advertising.



*The advertised size shown may vary from the actual unit. This depiction is for the visual representation of the product space only.



Kong + Extension

42"X 114"

Reach your key audience by location,
demographic, daypart, or behavior
with creatively impactful messaging.



*The advertised size shown may vary from
the actual unit. This depiction is for the visual
representation of the product space only.

LAMAR

Kong + Headliner

KONG: 108" X 228"
HEADLINER: VARIES

Boost brand awareness with
transit advertising reaching
consumers daily.



*The advertised size shown may vary from
the actual unit. This depiction is for the visual
representation of the product space only.

LAMAR

Half Side

30"X 88"

Transit ads circulate the busiest areas providing exposure to commuters, drivers and pedestrians.



*The advertised size shown may vary from the actual unit. This depiction is for the visual representation of the product space only.

LAMAR

King Kong

108"X 228"

Leave a lasting impact on pedestrians, motorists and passengers with larger-than-life messaging.



*The advertised size shown may vary from the actual unit. This depiction is for the visual representation of the product space only.

LAMAR

Full Side

120"X 480"

Large, Full Side ads create a towering canvas for your audience, garnering attention and increasing recall.



*The advertised size shown may vary from the actual unit. This depiction is for the visual representation of the product space only.

LAMAR

POTENTIAL FOR
665%
INCREASE IN REVENUE

	REAR	STREET	CURB	TOTAL
REVENUE BY BUS SIDE	15%	55%	30%	
NET SALES	\$225,000	\$825,000	\$450,000	\$1,500,000
30% REVENUE SHARE	\$67,500	\$247,500	\$135,000	\$450,000

An aerial photograph of a large steel truss bridge spanning a wide river. The bridge's intricate lattice of steel beams is clearly visible. In the background, a road curves along the riverbank, and a small dam or weir is visible. The surrounding landscape is lush with green trees and vegetation. The sky is clear and bright. Overlaid on the center of the image are two logos: 'LAMAR' in a green oval and 'B-Line' in black and green text with a yellow and blue wave graphic.

LAMAR

B-Line

Exhibit B

B-Line Advertising Guidelines (amended May 2022)

All advertisements within B-Line bus shelters and or stops, transit centers on buses or any surface owned by B-Line, may be reviewed by B-Line staff, prior to placement on buses and shall conform to the following rules.

1. Advertisements should reflect the best interests of B-Line Transit and the regional areas of service which include the cities, town and County of Butte,
2. B-Line will not allow/accept advertisements that are false, misleading or deceptive;
3. B-Line will not allow/accept advertisements for tobacco or tobacco related products;
4. B-Line will not allow/accept advertisements for alcohol or alcohol related products;
5. B-Line will not allow/accept advertisements for political campaigns or political issues;
6. B-Line will not allow/accept advertisements which appear obscene or pornographic;
7. B-Line will not allow/accept advertisements that appear to promote firearms;
8. B-Line will not allow/accept advertisements that infringe on any copyright, trade or service mark, title or slogan;
9. B-Line will not allow/accept advertisements that obscure the presence and visibility of existing or successive representations/re-designs of the B-Line logo.
10. B-Line will not allow any industry, service or product, to consume more than 35% of total B-Line advertising displays/space, regardless of size, at any one time and may increase or decrease this percentage at its sole discretion.

The BCAG/B-Line Board of Directors reserves the right to amend this policy at any time with written notice to any affected advertising contractor.

BCAG contracts granting advertising rights shall include this Policy as an attachment and must require the following:

- The contractor must comply with the advertising standards set forth in this Policy, as they may be amended from time to time.
- The contractor must display only those advertisements that are in compliance with this Policy.
- The contractor must promptly remove any advertisements that are in violation of this policy, or not in conformity with state and federal law, upon written demand by the BCAG Executive Director or duly authorized agent of BCAG/B-Line

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #10



BCAG BOARD OF DIRECTORS

Item #10 Action

May 26, 2022

EXECUTIVE DIRECTOR REQUESTS TO EXTEND EMPLOYMENT AGREEMENT TO JANUARY 31, 2024

PREPARED BY: Jon Clark, Executive Director

ISSUE: The Executive Director's current employment with BCAG expires January 31, 2023. The Executive Director had intended to retire at that time, however, he has reconsidered and is requesting his employment contract be extended to January 31, 2024.

DISCUSSION: A couple of items have given him cause to reconsider his retirement date and extend his employment contract with BCAG for an additional year.

One, he would like an additional year to work with staff on the annual BCAG and B-Line budget development process. An additional year would be helpful for staff to better understand the budget process and funding/revenue components of both the BCAG and B-Line budgets. BCAG's Chief Fiscal Officer Julie Quinn also believes this would be beneficial.

Second, the North Valley Passenger Rail Strategic Plan is moving along very well, however, there are some upcoming funding and project development issues that the Executive Director believes his experience will be helpful to keep the project moving on schedule, and possibly expedite delivery of the overall project.

The Executive Director has spoken with both Chair Jody Jones and Vice Chair Kasey Reynolds as the Executive Committee, and both support the Executive Director's request to extend his contract for the additional year.

REQUESTED ACTION: The Executive Director, with the support of the Executive Committee, is recommending the Board approve a one-year extension to the Executive Director's employment agreement with BCAG.

**EMPLOYMENT AGREEMENT FOR THE EXECUTIVE DIRECTOR OF THE BUTTE
COUNTY ASSOCIATION OF GOVERNMENTS
SECOND AMENDMENT**

The Butte County Association of Governments, by and through its duly appointed and acting Board of Directors (EMPLOYER), and Jon A. Clark (EMPLOYEE), agree to amend the current Employment Agreement (Agreement) between EMPLOYER and EMPLOYEE effective January 26, 2016 as follows:

1. Section 1.01, Specific Period, is amended as follows:

Section 1.01. Specific Period

Except as provided in Article 6, infra, EMPLOYER here employs EMPLOYEE and EMPLOYEE hereby accepts employment with EMPLOYER for a period of three (3) years beginning on January 31, 2021, and terminating on January 31, 2024.

2. In all other respects, the Agreement shall remain unchanged. The Parties intend that the Agreement and this Second Amendment shall constitute the whole and complete employment agreement between the Parties, and that the First Amendment be disregarded.

IN WITNESS WHEREOF, the parties hereto have executed this amendment to the Agreement as of the day and year last below written.

Dated: _____

EMPLOYEE: _____
Jon A. Clark
Executive Director

Dated: _____

EMPLOYER: _____
Jody Jones, Chair
Butte County Association of
Governments

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #11



BCAG BOARD OF DIRECTORS

Item #11 Information

May 26, 2022

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC) RECRUITMENT OF MEMBERS FOR FY 2022/23

PREPARED BY: Victoria Proctor, Assistant Planner

ISSUE: The Transportation Development Act (TDA) requires that BCAG have a Social Services Transportation Advisory Council (SSTAC). The main priority of the SSTAC is to annually participate in the identification of unmet transit needs within Butte County.

DISCUSSION: The SSTAC meets at least one time per year to review and recommend action, via the Transit Needs Assessment, to the Regional Transportation Planning Agency (RTPA) as part of the annual Unmet Transit Needs process. Council members can also advise the RTPA on any other major transit issues that may arise.

According to TDA guidelines, the SSTAC shall consist of representatives from several categories filling three-year terms, with one-third of the membership coming to the end of their term each year. There are no limits on the length of time an appointee can serve on the SSTAC, so at the end of one's term the member can reapply and be reappointed for an additional three-year term. Terms will coincide with the Fiscal Year.

In order to open up the membership to as broad a demographic and geographical range as possible, staff has placed posters in all of the fixed route and paratransit buses, sent out a press release to local news and radio agencies, reached out to local social services agencies, retirement centers, independent living centers, posted on the BCAG and B-Line websites, and social media pages. For the FY 2022/23 appointments, the deadline to apply is June 30, 2022. Applications are available from the BCAG office or online at <http://www.bcag.org/About-BCAG/Commitees/SSTAC/index.html>

The TDA defined categories that are required to be filled are:

- potential transit user who is 60 years of age or older
- potential transit user who is disabled
- representatives of the local social service providers for seniors.
- representatives of local social service providers for the disabled.
- representative of social service provider for persons of limited means
- representatives from the local consolidated transportation service agency

